

Coral Shen
Chairwoman, 2018-2019 Nomination Committee
Chairwoman, SDHXCS Board of Directors
coralfeng@yahoo.com

Dear Parents:

It is my great honor to chair the 2018-2019 Nominating Committee(NC) for the Board of Directors of San Diego Hua Xia Chinese School (SDHXCS). We need you to become involved to make the nomination process successful. We want our Board to be representative of the finest leaders, and we need your input to make that happen!

This year we may elect One (1) Board member. I encourage you to nominate any individual who you feel has distinguished herself or himself by serving SDHXCS or who you feel has the potential to contribute to SDHXCS' continuous success. Remember, you may self-nominate or nominate a friend.

Please complete the attached Nomination Form and be thorough and provide as much information as possible about the candidate. Some candidates may be asked to supply supplementary information to the NC to ensure thoughtful consideration. Please contact your nominee in advance to submitting the nomination to determine her or his willingness to serve.

Please email the completed Nomination Form to Dr. Peng Zhu at peng_zhu_ip@yahoo.com with the subject line "SDHXCS" Board Nomination".

The deadline to submit the completed Nomination Form is January 31, 2019.

Thank you in advance for taking an active role in this year's nomination process. Should you have any questions whatsoever about the process, please don't hesitate to contact me or Dr. Peng Zhu. We look forward to hearing from you, and we hope you will use this opportunity to make your voice heard.

Sincerely,

Coral Shen
Chairwoman, 2018-2019 Nomination Committee
Chairwoman, SDHXCS Board of Directors

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SDHXCS BOD ELECTION NOMINATION FORM

(2018-2019)

Name:	
Employer & Title:	
Street Address:	
City, State ZIP:	
Phone:	Home: Work: Cell:
Email Address:	Work: Personal:
Nominee:	<input type="checkbox"/> Self <input type="checkbox"/> Someone else: _____
Nominated for:	<input type="checkbox"/> Board <input type="checkbox"/> PTA Executive Committee
Describe skills and talents of the nominee (use a separate page if needed):	
To your knowledge, what access to resources does this nominee possess?	
Why are you recommending this nominee?	
Biographical Data (Prepare your biographical data as you want it presented in the ballot material.) if nominating self	
Employment and Education (list your name, current position title, current employer, including city and state, year of employment):	
SDHXCS activities (list SDHXCS involvement, present and past. List committees or activity, etc. Where applicable, list year):	
Additional Activities & Honors {list chronology of professional and teaching experience (include city, state, and year of each experience) state and local science involvement (past and present)}:	
Your Statement (Prepare your professional statement as you want it presented in the ballot material. The statement should	

<p>be no more than 200 words. It addresses your philosophy about Leadership and Governance, Chinese language & culture education, the role and responsibility of SDHXCS in the profession or other beliefs regarding Chinese language & culture education. You are required to indicate your envisioned actions as relevant to the office for which you are seeking nomination. Proofread carefully):</p>	
<p>Persons Endorsing Nomination (You may list up to six names of persons submitting letters endorsing your nomination. All letters must be submitted with this form, individual letters will not be accepted at a later date):</p>	<p>Name 1: _____ Phone: _____ Name 2: _____ Phone: _____ Name 3: _____ Phone: _____ Name 4: _____ Phone: _____ Name 5: _____ Phone: _____ Name 6: _____ Phone: _____</p>

Relevant Sections on Nomination and Election in SDHXCS Bylaw:

Section 4.4 Terms
Except for the PTA Chair, who serves a one-year term, all other Directors shall serve three-year terms and can be re-elected to serve four consecutive terms for a total of 12 years of continued service.

The terms of the Chair and the Principal shall not expire at the same time.

Section 4.5 Meetings
Annual Meeting. The annual meeting of the Board of Directors shall be held within two weeks after the school year ends. At the annual meeting, the Directors shall fill vacancies of the Board due to term expiration, elect officers and/or conduct any other business of the Corporation.

Section 4.7 Nomination
Before the annual meeting of each year, the Chair shall appoint a Nominating Committee to recommend nominations to fill vacancies on the Board of Directors created by the expiration of a term of office, resignation, and removal, or otherwise. The Nominating Committee shall solicit input from parents of the School in the course of conducting this task. The Chair may also appoint a Nominating Committee from time to time during the course of the year to fill vacancies created by resignation, removal, or otherwise.

The nominated candidates for Directors shall be interested in the Chinese language and culture, and shall pledge to volunteer their service toward achieving the goals and missions of the Corporation.

Section 4.8 Elections
At each annual meeting, or at any special meeting of the Board of Directors called for the purpose of filling a vacancy on the Board of Directors, the Nominating Committee shall submit to the Board of Directors proposed nominees to fill vacancies on the Board of Directors. The Board of Directors shall elect the number of Directors needed to fill the vacancies from among the nominees proposed by the Nominating Committee.

New directors shall be elected by a majority of directors present at such a meeting, provided there is a quorum present. Directors so elected shall serve a term beginning on the first day of the next fiscal year.

It is the candidate's responsibility to ensure that the application is complete and includes biographical

data, position statement, and recommendation letters. The appearance and completeness of the application affects the committee's judgment. All materials should be assembled and submitted with this application.

Electronic Signature

By signing this form, I attest that I am a member in good standing of the San Diego Hua Xia Chinese School and am willing to have my name submitted for consideration by the Nominations Committee.

I agree You must agree to the statement