

圣地亚哥华夏中文学校学分部 AP 中文班教学大纲

课程目标 Course Objectives:

According to the College Board, "the AP Chinese course prepares students to demonstrate their level of Chinese proficiency across three communication modes (interpersonal, interpretive, and presentational) and five goal areas (communications, cultures, connection, comparison, communities)".

学习目标 Learning Objectives:

To reach an advanced level in the four skills according to the American Council on the Teaching of Foreign Language proficiency scale. Students must be:

听: Able to understand the main ideas and most details of connected discourse on a variety of topics beyond immediacy of the situation, including some topics where comprehension is complicated due to an unexpected sequence of events.

说: Able to converse clearly in a participatory fashion; initiate, sustain, and bring closure to a wide variety of communicative tasks, including tasks that require an increased ability to convey meaning with diverse language strategies due to a complication or an unforeseen turn of events; satisfy the requirements of school and work situations; and narrate and describe with paragraph-length connected discourse.

读: Able to comprehend main ideas and facts within connected descriptive or narrative prose such as news items, short stories, personal correspondence and simple technical material written for the general reader.

手写 / 电脑打字: (Superior level)

Able to write routine social correspondences, cohesive summaries and resumes, as well as narratives and descriptions of a factual nature.

Able to write short research papers and statements of position in areas of special interest or in special fields.

使用教材 Required Learning Materials:

eChinese AP Chinese Language and Culture Class

推荐教材 Recommended Learning Materials:

Common Knowledge about Chinese Culture, History, & Geography

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Integrated Chinese Textbooks and Workbooks

Reading Into A New China

Chinese for Youth

When to Say What

Crossing Paths – Living and Learning in China

Shifting Tides – Culture in Contemporary China

Authentic materials from newspapers, magazines, advertisements, articles and various websites

Chinese movies relevant to the Chinese culture

学习工具 Required Learning Tools:

- One 3-Ring Binder
- Printer
- Laptop with Chinese input methods, MS word, and PowerPoint
- Headset for the purpose of recording

全年课时 Length of Course

Two semesters, 250 hours required by the College Board, including 124 hours instruction and 126 hours projects.

评分标准 Grading Policy:

Class Participation:	10%
Assignment:	15%
Culture Research and Presentation:	30%
Quizzes:	15%
Unit test:	30%

课程安排 Course Outline

1	学校与家庭
2	中国与中文
3	美学与艺术
4	历史与文学

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5	科学与技术
6	科技与生活
7	节日与风俗
8	饮食与健康
9	旅游与生活
10	人类与地球

上课纪律 Class Rules:

Students are expected to come to class with a positive attitude, an open mind, and ready to learn. 10% of students' grades are assigned based on students' behaviors in class. Violation of the rule will result Participation point deduction and/or lead to further disciplinary measure.

- Be prepared
Bring tools of the trade (pen, paper, books, laptop, headsets, USB, etc.) and assignments to each class meeting.
For some students, this course may be at a very fast pace. We will cover 10 units in 31 weeks. Please make sure that you have the time and energy to dedicate to this class so that you can be successful.
For each class meeting, plan on spending AT LEAST 4 hours outside of class studying and preparing assignments.
- Be polite and respectful
Students are expected to behave in a respectful and mature manner in the classroom in order to maintain a positive learning environment for everyone. Some examples of unacceptable behavior that will not be tolerated include but are not limited to:
 1. Not following teachers' instructions
 2. Sleeping in class
 3. Habitual tardiness and/or leaving early
 4. Uncooperativeness, disruptive and/or disrespectful behavior
- Be actively involved in class
Students are expected to be fully engaged in and complete in-class activities and be on task. Class participation includes but not limited to question/answer and individual, pair or group activities.

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Participation is a vital part of the course. Students are expected to speak completely in Mandarin Chinese in class. Remember, a good language learner is a "risk taker", and the one who views "errors" as a natural and integral part of the learning process.

- No cell phone / iPad or any other electronic devices are allowed in class except for academic purposes with the teacher's consent. Use of the devices for any other purposes will affect student's participation points. Violation of the policy will result in confiscation of the item by the teacher, and/or it may be treated as Dishonesty (if applies). The confiscated item will be held in the administration office to be returned only to the parents/guardian of the student. The school is not responsible for lost or stolen of these items. If the disrespectful behavior continues, the student will be requested to discontinue the study at SDHXCS.
- No food or drinks are allowed in class (Bottled water only)

课后作业 Assignments:

All assignments are due per the online teaching plan unless otherwise specified. Late homework may be checked but will not be graded. If a student is to be absent, the student is responsible for emailing an e-copy of the homework to the teacher by the due day.

中文学分 Chinese credits:

It is students' responsibility to complete district required paperwork before the first class meet. Students should complete the forms under the guidance of their high school counselors and bring a copy of the required forms back to SDHXCS on the first day of school. Students may not receive a weighted grade until their schools receive students' national AP Chinese Exam score in July.

SDHXCS does not interfere with any school district's decision on how to weight student's AP Chinese course score. As an independent language school, our job is to teach and report students' final AP Chinese course grades to their daily schools.

Students are responsible to register and locate a testing site for the College Board AP Chinese exam.

缺课 / 旷课 Absences :

Satisfactory progress is dependent upon regular attendance.

A. ***Sick Leave.*** If a student is ill and to be absent, the teacher should be notified before class meets. The request must be in writing. If via email (preferred method), the parent and the student must copy each other on the message. If via a note, both the parent and the student must sign the request. All the missed homework must be submitted. The student should request for the make-up class in the alternate class session.

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Excessive sick leave (2 or more consecutive weeks) may be excused *with a doctor's slip*. Abuse of the Sick Leave policy will not only interrupt student's learning process, resulting in less desired grades, but also leave students' trustworthiness questionable.

B. **Excused absence.** Students are excused if, after notifying the teacher before the class meet, they leave class to participate occasional activities organized by SDHXCS, or an emergency due to a death in the immediate family. The student should request for the make-up class in the alternate class session.

C. **Unexcused absence.** All other absences are unexcused. These may include but not limited to: students' home school organized activities, academic or athletic competitions, musical recitals, and vacations. Such absence of 12 hours (each class meet is counted as 4 hours) or more per school year will result in zero credit. In this case, no tuition will be refunded, and the student must repeat the grade level.

Two or more absences without notifying the teacher or the Administration, regardless the reasons, will be considered as "Withdraw Voluntarily". In this case, no refund will be granted, and no credit for the school year will be recorded.

D. **Late arrival & Early retreat.** It will be treated either as excused, unexcused, or sick leave, depending on each individual case. If it is unexcused, the missed class time will be counted toward the 12 hours mentioned in C.

E. **Make-up quiz.** (*Please consult your teacher for the guidance during the online teaching*)

- Make-up quiz is arranged in the very next week before/in/after the class.
- \$35 per make-up quiz is at the student's expense. The fee must be collected before the make-up quiz begins.
- If time does not allow make-up quiz in class, it will be taken in the office with pre-arrangement.
- If a make-up quiz is scheduled in the Miramar College campus office on Sundays, the time frame is between 12:00 pm to 1:00 pm (for PM class students), and 1:30 pm-2:30 pm.
- **No make-up unit test for any excuses.**

Students must make every effort to avoid absence on test dates, as all unit tests are AP mock tests and impossible to make up due to its length, timing and technical issues. To help students plan ahead, a progress calendar is distributed at the beginning of the school year.

Students are responsible for finding out assignments missed by contacting their teachers, study buddy, or class webpage. All make-up work is due the day students are back from an absence.

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Buddy Names	Email Address	Phone Number

We recognize students' athletic/artistic talents, and understand their busy schedules, but we want all our students and their parents keep in mind that, by selecting courses of Credit Program at SDHXCS, you have chosen to prioritize the workload, and are committed to attending classes whenever the school is in session.

临时换班 Temporary Change of Class

Except for Sunday class changes between Morning and Afternoon sessions, the School strongly discourages frequent requests of temporary class change between in-person and online classes, due to substantial difference in modes of teaching between in-person and online classes.

A student may request up to Three (3) temporary class changes to a different teacher during the entire academic year. Any further such request, i.e., beyond the three requests, is subject to a \$30 fee, payable upon each request.

A 24-hour advance notice must be given to all teachers of the impacted classes, including the assigned class and the change-requested class.

The School reserves the right to deny any class change request.

荣誉规则 Honor code:

SDHXCS believes that academic honesty and integrity are bedrocks of a student's educational experience. Students are strongly encouraged to uphold highest standards of personal honesty, integrity, and responsibility.

Students are required to comply with SDHXCS regulations and rules on academic conducts. Any instance of academic dishonesty, including cheating and plagiarism, is strictly prohibited. Examples of dishonest academic conducts include cheating on tests, helping others cheat in tests, copying other students' homework, copying from a book or web page without proper credit to the author, receiving unauthorized assistance on homework and exams, etc.

Students who violate academic integrity, including students who help others so doing, are subject to sanction and discipline. A minimum sanction of nullifying work credit (i.e., zero grade) will be imposed, together with further disciplinary actions as follows:

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A warning is given to first-time offenders to admonish against future dishonest academic conducts.

A second or further violations can lead to severe sanctions, such as forfeiting class credit for the entire period of semester or school year, or even resulting in expulsion from the class.

A class teacher may additionally impose his or her own disciplinary requirements, announced during the beginning of class or given notice prior to the instance of violation.

签字认可 Participation Signature

When you check ***I agree to Terms and Conditions*** before completing registration online, you acknowledge that you have read and completely understand the AP Chinese Guidelines, and you will follow the regulations it contains.

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A Message to Parents/Guardians

Dear Parents,

- 1) Please read the guidelines *together* with your student, understand that AP Chinese is much more demanding in time and effort compare to the credit classes your student has experienced in the past years. This demand increases with the progress of the courses. The courses must be taken as seriously as any accredited courses your student chooses at his/her regular school. Diligence and discipline are expected throughout the study in SDHXCS.
- 2) While parents' involvement in the process of students' study is highly encouraged, all assignments/projects must be completed independently by the students.
- 3) All quizzes/tests papers are for use in the classroom only. For teaching and learning purpose, students and teachers review past quizzes and tests in class together. Parents may request to view their own students quizzes and tests papers in the classroom with the teachers.
- 4) Communicating with the teachers in a time frame and method preferred by the teachers. Parents should not interrupt class session at anytime for any reason.
- 5) If your student is prescheduled for doctor's appointment during a class meet and have to arrive late or leave early, please notify the teacher ahead of time.
- 6) Any questions not directly related to teaching content and learning method will be referred to the Administration. The Admin consists of Dean of the Credit Program, Vice Principal of the Credit Program, and the Principal.
- 7) SDHXCS reserves the right to dismiss any student if such student, or the parent/guardian of the student, does not cooperate in the educational process with school faculty and staff in and out of the class. Under such circumstance, no credit is recorded, and no tuition is refunded.
- 8) Students and parents have the right to appeal any unsolved disputes to SDHXCS Board of the Directors. The decision made by the Board is considered final.

Print name (Parent/Guardian): _____ Signature: _____

Print name (Student): _____ Signature: _____

Date: _____

- End -